



Employer Name: Vanguard

Position Title: Client Relationship Associate

Location: Malvern, Pennsylvania

Industry: Investment/Portfolio Management

Job Description

Advance your career and our mission

At Vanguard, we're taking a stand for investors. That starts with you. As a Client Relationship Associate, you'll be our voice and our clients' advocate, as you help to build hundreds of financial futures. Whether our clients are saving for their first home or planning for retirement, the guidance you give during daily calls will change their lives – and set the stage for your career growth. Make it count.

In this role, you will:

Partner with investors to help them meet their financial goals; Assist with account set-ups, trade executions and investment guidance

Help every investor feel like they're our only investor through world-class customer experiences by bringing warmth, energy and knowledge to each conversation

Build your financial acumen and communications skills into a successful career

Develop through weekly call coaching sessions and licensing support

Make success accessible to everyone

Are you a relationship builder, partnering with others to make an impact? Then let's step forward together to change the way the world invests. We treat our clients and crew with care and compassion. Combine those values with grit, determination, and learning agility -- and you could launch a dynamic career, helping to serve over twenty million clients, worldwide. We'll be there to support you as you turn your ambitions into action.

What it takes

Undergraduate degree with a preferred minimum GPA of 3.0 or equivalent combination of training and experience. Minimum of one year related business experience preferred.

Learning agility to successfully pass the SIE and obtain the FINRA Series 7 & 63 Licenses

May need to be Full Jurisdiction Registered in all US States and Territories

Demonstrate grit and determination in problem solving and accomplishing goals

Exceptional client service skills with strong communication skills

Possess intellectual curiosity and interest in developing business and financial acumen

Excel in explaining complex information in ways that are easy to understand

Thrives in fast-paced work environments that can be ambiguous and require flexibility

Share our commitment to strengthening communities by donating time, talent, and treasure

Ability to have fun, be engaged and inspire others in a team environment

About Vanguard

We are Vanguard. Together, we're changing the way the world invests. Because when you invest with courage, when you invest with clarity, and when you invest with care, you have the chance to get so much more in return. We invest with purpose – and that's how we've become a global market leader. Here, we grow by doing the right thing for the people we serve. And so can you.

We want to make success accessible to everyone. This is our opportunity. Let's make it count.

Duration: Permanent

Job Function: Finance

Employer Description: Vanguard is one of the world's largest investment companies, offering a large selection of low-cost mutual funds, ETFs, advice, and related services. Individual and institutional investors, financial professionals, and plan sponsors can benefit from the expertise, stability, and reliable investment approach Vanguard offers. From our beginning in 1975, Vanguard set course as a very different kind of investment firm. Our purpose remains: "To take a stand for all investors, to treat them fairly, and to give them the best chance for investment success."

Allowed School Years: Senior

Allowed Majors: All majors allowed

Work Authorization Requirements: US work authorization is required