



Employer Name: United States Department of Justice-Antitrust Division

Position Title: Paralegal

Location: Washington, District of Columbia, United States

Industry: Legal and Law Enforcement

Job Description:

INFORMATIONAL INTERVIEWS: MORE INFORMATION ON SECONDARY (GOVERNMENT) APPLICATION PROCESS WILL BE GIVEN DURING INTERVIEW

THE ANTITRUST DIVISION OF THE UNITED STATES DEPARTMENT OF JUSTICE IS SEEKING HIGHLY MOTIVATED COLLEGE GRADUATES TO WORK IN WASHINGTON, D.C. ASSISTING ATTORNEYS WITH ALL ASPECTS OF ITS CIVIL AND CRIMINAL INVESTIGATIONS AND LITIGATIONS. PARALEGAL POSITIONS WITH THE DIVISION PRESENT REAL OPPORTUNITIES FOR SIGNIFICANT RESPONSIBILITY, HANDS-ON EXPERIENCE, AND REWARDING PUBLIC SERVICE. NOW IS THE TIME TO TAKE ADVANTAGE OF THE SUBSTANTIVE TRAINING, EXCITING LEGAL WORK, AND EXCELLENT REPUTATION THE DEPARTMENT HAS TO OFFER. QUALIFIED APPLICANTS WILL BE HIRED FOR A FOURTEEN-MONTH TERM APPOINTMENT AT THE GS-07 LEVEL (\$45,972 PER YEAR).

FOR ADDITIONAL INFORMATION: Call (202) 307-0567

An Equal Opportunity and Reasonable Accommodation Employer. Drug Test Required. US Citizenship Required.

QUALIFICATIONS: APPLICANTS MUST BE COLLEGE GRADUATES WITH A CUMULATIVE UNDERGRADUATE GPA OF 3.0 OR HIGHER. ALL OTHER APPLICANTS MUST HAVE AT LEAST ONE YEAR OF RELATED EXPERIENCE, OR ONE YEAR OR MORE OF GRADUATE LEVEL EDUCATION, OR SUPERIOR ACADEMIC ACHIEVEMENT (SAA). POSITION REQUIRES EXCELLENT ANALYTICAL AND ORGANIZATIONAL ABILITY BOTH ORALLY AND IN WRITING. MUST BE A SELF-STARTER AND BE ABLE TO WORK UNDER PRESSURE EFFECTIVELY. A BACKGROUND INVESTIGATION WILL BE CONDUCTED.

Duration: Permanent

Job Functions: Administration, Legal

Employer Description: The Antitrust Division of the United States Department of Justice enforces the federal antitrust laws to ensure the U. S. economy works effectively for the American people. The highest priorities are preventing anti-competitive mergers, acquisitions and other business practices that unreasonably restrict competition and prosecuting criminal bid rigging and price fixing cases.

Allowed School Years: Senior

Allowed Majors: All majors allowed

Work Authorization Requirements: US work authorization is required

