



Employer Name: Gordian

Position Title: Analyst

Location: Jenkintown, PA

Industry: Higher Education

Job Description:

The analyst position at Sightlines is a challenging, and rewarding role. The analyst job is challenging in the following respects:

Steep Learning Curve: The Sightlines Return on Physical Asset (ROPAsm) model is a proprietary analytical tool, new to everyone that joins the team. We grow as a company when our employees embrace this learning culture and continue to move our thinking forward.

Fast-paced: Sightlines annually updates its database of 450 colleges & universities and along with being accurate, we must also be efficient. With an accurate database updated in a timely fashion, we can focus on delivering value to our members.

Requires multi-tasking: Each analyst will be responsible for multiple projects, which occur concurrently. Being successful requires organizational and prioritization skills.

The analyst position is rewarding for many reasons, including:

Ownership of Projects: Analysts are the data lead on each of their projects. By working with the project from start to finish, analysts are given the opportunity to learn and develop professional from the first day we walk on campus to the final deliverable to the President or Board of Trustees.

Collaborative Environment: While analysts are accountable for their own projects, the company is a dynamic place where we collaborate about ideas to solve problems, improve our products, learn from each other, and enhance our office environment.

Opportunities for Professional Development: Like any good investor, Sightlines is dedicated to growing the value of our best asset: our employees. We routinely promote from within and are committed to rewarding quality work. Throughout your entire career with us, we encourage learning and will provide regular feedback to promote growth.

Position Qualifications

Education: Minimum educational requirement is a bachelor's degree or the equivalent.

Skills/Abilities: Strong communications skills; comfort with multi-tasking; analytical skills; ability to work in a team environment; proficiency in Microsoft Office suite of programs, particularly Excel and PowerPoint.

Travel: Must be able to travel at least 30%



What is a typical day as an analyst?

As an analyst, every day is different! Analysts travel about 30% of the time, and campus visits vary from discovery meetings with clients, to campus walk-throughs, to presentation delivery to campus leadership. In the office, responsibilities include, but are not limited to:

- Communicating with members to collect and understand the campus and its data
- Processing and analyzing data – what story do the numbers tell? What campus problems can the data help solve?
- Developing presentations to communicate the campus story, suggest strategic plans, and provide Sightlines recommendations.

Duration: Permanent

Job Functions: Data & Analytics

Employer Description:

By offering the world's leading construction cost data, software, and services for all phases of the construction lifecycle, we help our clients deliver the highest quality projects on time and on budget. From planning to design, procurement, construction and operations, we offer groundbreaking solutions to our wide array of clients, including contractors, architects, engineers, educational institution stakeholders, and facility owners and managers in the local, state and federal government, education, healthcare, manufacturing, insurance, legal, retail and other industries. At Sightlines, a part of The Gordian Group, works with our college, university and private K-12 members take facility asset management to a higher level and make the most strategic use of their capital budgets. Unlike outsourced facilities solutions, we give you the tools and knowledge you need to make the best decisions for your campus. Equipped with data from over 25,000 campus buildings from across the US and Canada, we help institutions plan, prioritize, and manage facilities maintenance and upgrades so they can get the most mileage out of limited funds.

Employer Locations:

Portland, OR
Guilford, CT

Allowed School Years: Seniors

Allowed Majors: All Majors

Work Authorization Requirements: US work authorization is required